1. **Present**

|  |  |  |  |
| --- | --- | --- | --- |
| * Frances McCabe | * Christine D’Cruz | * David Liley |  |
| * Bob Deschene | * Howard Lewis | * Roland Marden |  |
| * Geoffrey Bowden | * Karen Barford | * Michelle Kay |  |
| * Catherine Swann | * Howard Lewis | * Will Anjos |  |

1. **Apologies**

* Neil Macintosh
* Alan Boyd

1. **Welcome & Intros**

Fran welcomed new board members Karen Barford and Howard Lewis.

1. **New declarations of interest**

Geoffrey Bowden is now Director at Reverb Radio though not sure that counts.

1. **Minutes of Last meeting**

**Clarifications and actions:**

* Fran’s suggestion to add MH to the July agenda.
* Fran asked about the CCG long term plan and their seven priorities, and requested a chronological list of dates for the planned CCG projects starting.

1. **Areas of Interest**

* DL: EoL care. Has papers from Westminster forum.
* DL: sexual health report, briefing and HWB
* DL complaints brief almost finished
* FM: Suses wide project to get CCG funding.   
  DL responded.
* FM: Requested CCG plan on 7 priorities in chronological order, to be on October agenda [Action]
* HL: Questioned 20 minute appointments would help recruit GP’s - and discussion.

1. **Work & Media Plan Update**

* DL: In pretty good shape, 4 projects ready.
* RM: GP Review (get update from RM, notes below)  
  Halfway 15/39  
  charter an issue  
  end of surveys by August  
  500+ responses so far  
  GP ratio down due to declining gp’s and increasing patients numbers  
  patients generally satisfied and understanding of pressures  
  extended hours positive at 70%   
  MH question at 30% surprised DL, CS asked why  
  BD raised telephone appointment issues in timing  
  GB questioned data privacy when GP calls patient.   
  As RM leaving, MK is taking on the project.  
    
  [Action: Michelle to send GP Survey and Workplan to Karen]
* Outpatient project in early stages. FM knows stuff.   
    
  [Action: DL to come back with more after # meeting]
* Sexual health / Place + Environmental  
  BSUG caused delay since Nov 18, though since march is down to us.   
  HL: asked if 3c’s having an effect?

GB questioned delay and suggested we do better.

* ML: dental (get update from MK)  
  MK to present HW at home care, inc dental and las projects.  
  FM: really good stuff on report and the work sharing what we do.  
  GB: suggested training be added to BHCC commissioning contract.   
  DL: said he would help word it.  
  KB: suggested caution.  
  CS: asked about hard to reach groups, MK acknowledged difficulties and would be aware for future projects.
* BHCC housing and LAS projects for next meeting as low on time.

[Action: Both for July meeting/agenda]

1. **Business Plan to 2021**

Board agreed the business plan.FM will top and tail to get it ready for publicising on website.  
  
FM suggested ‘away day; for board to discuss plan in more detail. Board agreed to ½ day session in late October.  
  
GB wanted planned media promotion.

1. **Finance**

Board happy with draft accounts.  
GB moved to formally approve.  
CDC seconded.  
All agreed - accounts formally approved.

1. **A Personal Matter**

As RM last board meeting, Fran thanked him on behalf of Healthwatch.

David added a personal thank you, saying that in 3 years, nobody had helped him more in getting the organisation and team together.

*As the next part of the meeting was closed to public and staff, Roland, Michelle and Will left.*

1. **Closed Session**

?

1. **Closed Session**

Next Healthwatch Board Meeting is on Mon 29th July 2019.

South Wing Conference Room  
5th Floor

Community Base

*There being no other business, the meeting ended.*