

**Healthwatch Brighton and Hove (HWBH)
Community Interest Company (CIC)**

Agenda

Board of Directors meeting in public

Monday 11th September, 2023

4:00pm – 6:00pm

Room 4, BMECP, 10A Fleet Street, Brighton BN1 4ZE.

This is a hybrid meeting (please advise if you intend to join online so that joining instructions can be sent)

| Agenda item | Timing | Item | Lead |
|--------------------|---------------|---|------------------|
| 1. | 4:00 – 4:10 | Welcome + declarations of interest (Verbal update) | Chair |
| 2. | 4.10 – 4.25 | Minutes from Healthwatch Board 5 th June 2023 and Matters Arising (paper). | Chair |
| 3. | 4:25 – 4:35 | Approval of change of Board meetings to quarterly. (Verbal update) | Chair |
| 4. | 4:35 – 5:00 | Staff team projects update (paper) | Staff team |
| | | Comfort break | |
| 5. | 5:05 – 5:20 | Finance Report (paper) | Finance Director |
| | | CLOSED AGENDA ITEMS (Not open to members of the public) | |
| 6. | 5:20 – 5:35 | Update from Liaison Lead (paper) | Kat |
| 7. | 5:40 – 5:50 | Contract renewal update (Verbal update) | CEO |
| 8. | 5:50 – 6:00 | AOB | |
| | 6.00 | Meeting closed | |