



Healthwatch Brighton and Hove (HWBH)
Community Interest Company (CIC)

Agenda

Board of Directors meeting in public

Monday 9th August 2021

2.00pm - 4.30pm by Zoom

AGENDA

Time	Item	Item	Lead
2.00	1.	Welcome + declarations of interest	Chair
2.05	2.	Minutes of Last Meeting 7 th June 2021	Chair
2.05 - 2.10	3.	Actions/Matters Arising:	DL
2.10 - 2.50	4.	Governance sub-committee - report and recommendations following a meeting with staff	KB
2.50 - 3.00	5.	Progression of Chair recruitment	DL
3.00 - 3.10	Comfort break		

Time	Item	Item	Lead
3.10 - 3.25	6.	Staff welfare, staff sickness, COVID impact - verbal update	DL
3.25 - 3.40	7.	Staff recruitment - outline of options and request for delegated authority to act for Chief Officer, Chair and Finance Director - verbal report	FMc
3.40 - 4.00	8.	Update on current issues - verbal report, 1 st qtr financial report	DL
4.00 - 4.25	9.	Draft Service Specification for the new Healthwatch B&H Contract now available in draft for comment, attached comments by email to David L please	All
4.25 - 4.30	10.	Any other Business + close of the meeting	Chair