



Healthwatch Brighton and Hove (HWBH)  
Community Interest Company (CIC)

Agenda

Board of Directors meeting in public

Monday 11<sup>th</sup> April 2022

2.00pm - 3.00pm followed by a reception for retiring Chair and Board members, 3.00-4.30pm

This meeting and reception will be face to face 5<sup>th</sup> Floor Conference Room, Community Base,

Report to Community Base reception and someone can guide you to the room

**AGENDA**

Time	Item	Item	Lead
Part A Open Session			
2.00	1.	Introductions including update on succession planning for Chair and COO	Chair
2.10 - 2.12	2.	Welcome + declarations of interest	Chair
2.12 - 2.15	3.	Minutes from Healthwatch Board 7 <sup>th</sup> February - see below	Chair
2.15 - 2.25	4.	Workplan update March 2022, see attached	Chief Officer DL

Time	Item	Item	Lead
2.25 - 2.40	5.	New Larchwood project - access to GP's and surgery opening times	Michelle Kay
2.40 - 2.50	6.	Annual Performance report - for Board approval	Lester Coleman
2.50 - 2.55	7.	Financial report [verbal]	Chief Officer and Chris Morey
2.55 - 3.00	8.	AOB	Chair
3.00 - 4.30	9.	Reception for retiring Chair and Board members	Chair

## Minutes of Healthwatch Brighton and Hove Board meeting 7<sup>th</sup> February 2022

### Present:

### Apologies:

1. The Board welcomed Gillian Connors as a new Director.
2. Presentation of the Healthwatch 'Peoples Panel' - Dr Lester Coleman, the Board heard how this group had been established, was being facilitated by Dr Lester Coleman and was providing useful public feedback on a series of themed issues in 2021 and across 2022.
3. Chair and Director tenures and succession planning:
  - a. Fran Mc Cabe will be stepping down as Chair from the 31/3/2022 with her last Board meeting being the 9<sup>th</sup> April 2022. Geoffrey Bowden agreed to act as Interim Chair until a new Chair was appointment. Geoffrey is due to step down as a Director at the end of September 2022 but has agreed to join the Board at that time as an advisor on media and press issues.
  - b. Bob Deschene will be stepping down as a Board member also on the 31/3/2022, he will be replaced as Finance Director by Chris

Morey. Sophie Reilly will also be stepping down as a Board member on the 31/3/2022.

- c. Geoffrey Bowden and Neil MacIntosh are due to step down as Board members at the end of September 2022.
- d. David Liley is due to step down as Chief Officer on the 31/3/2023, his post will be advertised in September 2022 to allow a good period for handover.

#### 4. Finance report:

A projected end of year financial report was provided and approved.

A budget for 2022/23 was presented and approved.

#### 5. Future Board Dates, themes and key events, 2022

Board dates for the year to be circulated [completed]

Young Healthwatch to be invited to a future Board meeting to present their work on Neuro Diverse Young People [arranged for June 2022]

Sector Connector - linking the voluntary and community sector with the Sussex Mental Health Collaborative, theme for March 2022, 'Foundations for our Future' Children and Young People's emotional health and wellbeing in Sussex'

Regional and Sussex Conference on 'NHS ICS/ICB Collaboration with Local Healthwatch' ICS/ICB = Integrated Care System & Integrated Care Board, planned for 28<sup>th</sup> June 2022. Healthwatch England have provided £2,000 towards the costs and Louise Ansari [Healthwatch England National Director, and Stephen Lightfoot, Chair of NHS Sussex Integrated Care Board, have agreed to be keynote speakers. Healthwatch Brighton and Hove will be organising and hosting the Conference.